### Personal Income Tax Checklist

## TAX WALLET CANADA.

# Please use the checklist below to make sure you have included all the documents for your taxes:

- ✓ CRA:
  - o Instalment Payments
- ✓ Employment Income:
  - o T4
  - o T4A
  - o T4PS
- ✓ Employment Expenses:
  - o T2200 plus a list of the expenses
- ✓ Pension Income:
  - o T4A
  - o T4AOAS
  - o T4AP
  - o T4RIF
  - o T4RSP
- ✓ Investment Income:
  - o T3
  - o T5
  - o T5008
  - o T5013
- ✓ Capital Gains:
  - o T5013
  - o Trading summaries from Brokers
  - Annual statement from Mutual Funds
- ✓ Sale of Principal Residence:
  - Address, year of acquisition & proceeds of disposition
- ✓ Foreign Property over \$100,000:
  - Provide details

### ✓ Other Income:

- Rental income and expense information
- Self-Employment income and expense information
- o COVID-19 benefits

#### ✓ Deductions and Credits:

- RRSP (must be official receipts)
- o Childcare receipts
- Support payment information
- o Disability deduction
- o Caregiver/disability amount
- Moving expenses
- o Tuition fees T2202/2202A
- o Student Loan Interest slips
- o Union/Professional dues
- Donations and Political Contributions (must be official receipts)
- Medical Receipts less any reimbursements from Insurance (for Prescriptions, please have your pharmacist print out an annual statement PLEASE NOTE: massage is NOT an eligible medical expense in Alberta)
- Premiums paid to Private/Travel Medical Insurance plans
- Digital news subscription (must be official receipts)
- School supply credit (eligible educators only)